



THE CITY OF
SOUTH SAN FRANCISCO

Cultural Arts Commission
invites entries in

**PAINTING, PHOTOGRAPHY
SCULPTURE, GRAPHICS
SPECIALTY CRAFTS
FIBER ARTS**

For an art gallery event
inspired by the traditions of

DIA DE LOS MUERTOS

Day of the Dead



**October
12 & 13
2018**

MUNICIPAL SERVICES BUILDING

33 Arroyo Drive
South San Francisco



The South San Francisco Cultural Arts Commission is a citizen's advisory board appointed by the City Council. The Commission exists to promote the creation and enjoyment of arts in South San Francisco.



CALENDAR

HAND DELIVER ENTRIES

With completed application and fees on

Wednesday, October 10

Between 5:00 and 7:00 p.m.

Deliver to Betty Weber Gallery

ART GALLERY OPEN

Friday, October 12

6:00 to 8:00 p.m.

Opening & Reception
for exhibitors and the public

Saturday, October 13

10:00 a.m. to 4:00 p.m.

RELEASE OF ENTRIES *

Saturday, October 13

From 4:10 to 6:00 p.m.

* *Entries may not be
removed prior to release time.*

Please be aware that we do not have storage facilities and *WILL NOT* be responsible to store items that are not picked up during the release of entries.

ALL ENTRIES MUST BE PICKED UP AT THE RELEASE TIME LISTED ABOVE!

DELIVERY & PICK UP LOCATION

Betty Weber or Marie Peterson Room
MUNICIPAL SERVICES BUILDING
33 Arroyo Drive, South San Francisco

FOR MORE INFORMATION

Please call the South San Francisco Parks and Recreation Department at (650) 829-3800 or visit the *Cultural Arts* page online at www.ssf.net/rec.



----- COMPLETE THIS APPLICATION FORM, CUT TO DETACH, AND BRING IN WITH YOUR FEE AND ENTRY -----

2018 Dia De Los Muertos/Day of the Dead Application Form

1) Last Name: _____ First Name: _____ CIRCLE ONE (if applicable)
 2) Mailing Address: _____ City/State/Zip: _____ SSF Employee SSF Commissioner
 3) Home Phone: _____ Cell Phone: _____ Web Site Address: _____
 4) Email: _____
 5) I am a Previous SSF Exhibitor: NO, This is my first experience YES (Name show) _____
 How DID YOU FIRST HEAR ABOUT THIS EVENT? _____
 (Please circle one) Flyer/Mailer SSF Website TV/Channel 26 Friend
 Class/Club (name) Other (name)

DO NOT SIGN THIS DOCUMENT BEFORE YOU READ IT AS IT CONTAINS A WAIVER AND RELEASE OF LIABILITY TO WHICH YOU WILL BE BOUND.

I agree that my participation in the City of South San Francisco Cultural Arts Commission's art gallery program is voluntary and that I assume all risk of injury, illness, damage or loss to me or to my property that might result from my participation. I further agree (on behalf of myself and my family members, personal representatives, heirs, executors, administrators, agents and assigns) to release and discharge the City of South San Francisco and its officers, employees, and agents, from any and all claims, liability, loss, penalties, expenses and costs (including attorney's fees), or causes of action (known or unknown) (collectively, "liability") arising out of my participation, except to the extent that such liability is caused by the gross negligence or willful misconduct of the City. I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS WAIVER AND RELEASE AND I FULLY UNDERSTAND THAT, BY SIGNING BELOW, I AM WAIVING ANY RIGHT THAT I MAY HAVE TO BRING A LEGAL ACTION OR TO ASSERT A CLAIM AGAINST THE CITY FOR NEGLIGENCE. Participation constitutes permission for City of South San Francisco to use artist's name, likeness or art entries for publicity and promotional purposes without additional compensation unless prohibited by law.

Your signature indicates that you have read and agreed to abide by the rules and guidelines of the 2018 Dia De Los Muertos / Day of the Dead art gallery program.

Signature: _____

Date: _____

ENTRY INFORMATION

1st ENTRY	Item # FOR OFFICE USE	2nd ENTRY	Item # FOR OFFICE USE	3rd ENTRY	Item # FOR OFFICE USE
TITLE: _____		TITLE: _____		TITLE: _____	
2-DIMENSIONAL Circle one	OR	SCULPTURE/CRAFTS All mediums	2-DIMENSIONAL Circle one	OR	SCULPTURE/CRAFTS All mediums
General Art-Painting/Graphics describe: _____		Photography Mixed media SIZE: _____	General Art-Painting/Graphics describe: _____		Photography Mixed media SIZE: _____
ARTWORK IS: <input type="checkbox"/> For Sale - Price _____		<input type="checkbox"/> Check if a set or series	ARTWORK IS: <input type="checkbox"/> For Sale - Price _____		<input type="checkbox"/> Check if a set or series
<input type="checkbox"/> Not for Sale		<input type="checkbox"/> For Sale - Price _____	<input type="checkbox"/> Not for Sale		<input type="checkbox"/> For Sale - Price _____

TOTAL ENTRIES: _____

TOTAL FEE \$ _____

FEE PAID BY: (circle one)

Cash Check # _____



THEME

Dia de los Muertos / Day of the Dead is observed late October and early November in Mexico, Central America and world-wide in regions with people of Mexican ancestry. This cultural tradition honors the life of deceased family members and friends. It is a joyful celebration, expressed in colorful and vibrant crafts, art, music, dance, parades and the preparation of traditional cuisine at family gatherings. Symbols typical to this holiday include marigolds, sugar skulls, paper mache skeletons, tissue paper decorations, ornate candles and shrines, elaborate skull make-up and costume of traditional characters and papel picado (hand cut paper).

ELIGIBILITY

Open to artists, 16 years and older, who reside in the Bay Area. Entries must convey aspects of the theme, **Dia De Los Muertos / Day of the Dead**. Works should be **original** and created by the exhibiting artist within the last two years.

Halloween iconography is **NOT** eligible.

MEDIA

2 DIMENSIONAL

- **General Art - Painting / Graphics**
- **Photography**
- **Mixed Media**

3 DIMENSIONAL

- **Sculpture - all mediums**
- **Specialty Crafts** - includes masks, dolls, sugar skulls, candles (battery only), mini shrine boxes, tote bags, aprons, quilts, paper mache skeletons or skulls, tissue flowers, papel picado (hand cut paper)

APPLICATION FORMS

Completed and legible *Application Forms* **must** accompany art entry and fees. Application forms may be photocopied or downloaded from the website.

▶ The Commission will **not** be responsible for finding or correcting errors in entries due to omission or illegibility in application forms or other paperwork submitted.

ENTRY RULES & REQUIREMENTS

CRITERIA

- 1 Entries must be prepared for exhibit as described in **Requirements Specific to Media**.
- 2 Entries must be finished and dry with any moveable parts securely adhered or fastened. Artworks will be rejected if incomplete, wet, excessively fragile or hazardous.
- 3 Entries may be entered and/or exhibited in one competitive media category only, when applicable. The Commission reserves the right to assign entries unclearly or incorrectly designated to the most suitable media category.
- 4 Artwork will be shown in a public gallery space, and should be suitable for viewing by all ages. The Commission shall reserve the right not to exhibit pieces deemed unsuitable for a general audience.

- 5 ALL art must include **TWO** white, unruled **3" x 4"** cards for each entry with the following information centered and **legibly** typed or printed.

TITLE of piece (or "Untitled")
 NAME of artist
 TYPE of media
 SALE PRICE (or "NFS")

One card should be securely adhered to the back of the artwork for 2-D entries, to the bottom of sculpture pieces or pinned/sewn to fabric entries.

The second card should be stapled or clipped to the *Application Form*.

In addition, due to space and facility limitations, some artworks may not be suitable for entry. Please contact the Recreation office if there is a concern regarding the eligibility of a piece.

INAPPROPRIATE DISPLAY METHOD MAY DISQUALIFY A PIECE FOR EXHIBIT.

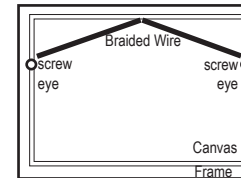
REQUIREMENTS SPECIFIC TO MEDIA

TWO DIMENSIONAL

- Entries may not exceed 9 square feet. (i.e. 3'x3', 2'x4', etc.)
- 2-D art should not be excessively heavy.
- Entries **must be display-ready for wall hanging**. This includes appropriate framing with screw eyes and with **BRAIDED WIRE**.

CLIP FRAMES AND SAWTOOTH HANGERS ARE NOT ACCEPTABLE!

EXAMPLE OF BRAIDED WIRE & SCREW EYE PREPARATION FOR THE BACK OF ALL 2-D ENTRIES



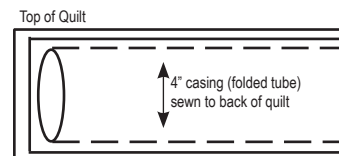
THREE DIMENSIONAL

Sculpture

- Should be display-ready and stable; artist should provide a pedestal for sculpture entry if needed.
- Will be exhibited on tables and should not be excessively heavy or wide.
- That requires special handling must be approved. The artist is responsible for installing and removing pieces that require special handling.

Craft - Quilts

- Large or bed sized Quilts must be equipped for hanging with a **four inch casing SEWN** to the back of the quilt. Quilts with casings that are pinned **are NOT** acceptable.



ENTRY LIMIT

Three works per exhibitor maximum. A set or series is considered one entry. **Entries may be limited depending on available space.**

APPLICATION FEE

A non-refundable \$5.00 fee per work of art must be submitted with the application form. Cash or check/money order may be made payable to the: **City of South San Francisco**

SALES

Please indicate sale price or not for sale (NFS) on the application form. The City of South San Francisco will retain a 20% commission from event and extended exhibit sales. Sales will be handled through the Recreation Office. Exhibitors will be paid by check approximately four (4) weeks following the show.

LIABILITY

The City will **not** be responsible for loss or damage that may occur from any cause.

ACKNOWLEDGEMENT

All exhibitors will receive a certificate of participation.

AWARDS

This will be a juried event. Ribbons will be awarded to first, second and third place winners in both media categories. One Best of Show cash award will be awarded to a first place finalist selected from the two media categories.

Entries will be judged on thematic representation, originality, craftsmanship, impact and merit. There must be a minimum of three exhibitors in each of the juried categories for prizes to be awarded. Judging will be performed by an independent artist or art teacher. The decision of the judge is final. City employees and commissioners are eligible to exhibit, but may not win prizes.

Artists will be required to submit a completed a W-9 Taxpayer Identification form to receive cash awards and art sales checks.