



CITY OF SOUTH SAN FRANCISCO CULTURAL ARTS COMMISSION

CALL FOR ENTRIES

Handcrafted with LOVE

Art & Craft Show

In-Person Show Dates: Friday, July 15 and Saturday, July 16, 2022
SSF Municipal Services Building, 33 Arroyo Drive, South San Francisco

A month-long virtual and physical exhibit of select entries will follow the in-person event.

Eligibility

- Open to local and regional artists, 18 years and older.
- San Francisco Bay Area residents. (Non residents may submit pieces but are not eligible for awards)
- Works should be original and created by the exhibiting artist within the last two years. No kit or manufactured works are permitted.

Media Categories

All handcrafted 2-Dimensional & 3 Dimensional Art and Crafts *

- 2-Dimensional Art may include: watercolors, graphics, painting (all other mediums)
- 3-Dimensional Art & Crafts may include: ceramic/pottery, textile, paper, cultural crafts, sculpture, jewelry, basketry, doll-making
- **Digital or Computerized creations (including digital photography) are NOT ELIGIBLE.**

* It is the responsibility of the Applicant/Artist to obtain permission for use of personally identifiable information, including the image, of any person other than the Applicant/Artist.

Jurying Eligibility

- Entry must be a **Hand-created Art or Craft**
- SF Bay Area residents are eligible for awards. Non-SF Bay Area residents may submit pieces but are not eligible for awards.
- **Images of the entries must be submitted via online entry by the deadline date of Friday, July 8, 2022.** Hand-delivered, drop-in entries will not be judged.

2022 Calendar (subject to change)

- Friday, **July 8** Entry deadline – **Online Entry ONLY**
- Tuesday, **July 12** Hand Delivery of Entries (5:00 p.m. to 7:00 p.m.)
- Friday, **July 15** In-person Exhibit Opens/Artist Reception (6:00 p.m. to 8:00 p.m.)
- Saturday, **July 16** * Gallery exhibit (10:00 a.m. to 4:00 p.m.)
* Artist Pick-up (4:10 p.m. to 5:30 p.m.)
- July 22 - August 29 Virtual Exhibit and Extended Exhibit in the Municipal Services Building display window. (selected entries)

Entry Limit

Three entries per artist. A set or series (up to 3 images) is considered one entry. Entries may be limited depending on space available.

Entry Fee

- Entry fees are non-refundable.
- \$5.00 fee per entry. The fee, by debit or credit card, will be submitted during online entry.
- \$10.00 fee per entry for drop-in entries - Drop-in entries may only be accepted during the Hand Delivery of Entries on July 12. (see *Calendar*) Acceptance depends on available space. **Drop in entries are not eligible for judging.** Cash or check/money order may be made payable to the: **City of South San Francisco.**

Entry Process

1st) Complete the online entry form and submit an image of your entry online, by the entry deadline of Friday, July 8. Entry must be submitted online by the deadline to be considered for judging. **The online entry form can be found at www.ssf.net/culturalarts.** Select the “**Current Opportunities for Artists**” link.

2nd) Hand deliver your art to the Betty Weber Gallery, SSF Municipal Services Building, 33 Arroyo Drive on Tuesday, July 12, between 5:00 and 7:00 p.m.

Important note: Hand Delivered entry(s) must match what was submitted through the online application. Artwork that is delivered cannot differ from the uploaded image or it becomes ineligible. No changes of any kind are allowed after online entry deadline. Substitutions are not acceptable. Late or non-delivery of entries may disqualify them from judging or exhibition.

For questions regarding the entry process, contact the SSF Recreation office (650) 829-3800.

Preparing Your Digital Image for Online Submission

- **Accepted Format: JPEG/JPG**
Size: At least 500 kb and should not exceed 5.0 MB
Resolution: No less than 72 dpi and no smaller than 1000 pixels in any direction.
- Do not include watermarks or frames. Images may be cropped or digitally corrected for enhanced presentation if selected for the Virtual Extended Exhibit following the show.
- If possible, digitally label the image with the initial of your first name followed by your last name. (example: jdoe.jpg)
- A digital image of each entry must be submitted when completing the online Entry Form. (See *Entry Process*)

Preparing Art for Gallery Exhibition

SEE PAGE 5 for instructions on preparing the art for live gallery exhibition

Sales of Art

Sales will occur ONLY at the July 15 and July 16 in-person art exhibition.

Indicate sale price or not for sale (NFS) during the online entry process and on your entry label.

The City of South San Francisco will retain a 20% commission from event and extended exhibit sales. Sales will be handled through the Recreation Office. Exhibitors are required to submit a

completed W-9 Taxpayer Identification form. Exhibitors will be paid by check pending receipt of the completed W-9 and approximately four (4) weeks following the show.

Removal of Work

Accepted works shall not be removed from the in-person exhibit prior to the release date and time of July 16, from 4:10 p.m to 5:30 p.m. (*See Calendar*) Work that is not picked up at the release date may become the property of the City of SSF to discard or utilize as seen fit.

Additional Considerations

- Artwork will be shown in a public and virtual gallery space. It should be suitable for viewing by all ages. All eligible entries will be accepted for exhibit. The Commission shall reserve the right not to accept pieces deemed unsuitable for a general audience.
- Entries must not defame or invade the rights of any person, living or deceased.
- Entries must not be plagiarized, stolen, or copied from any other source.
- Entries that use a copyrighted or trademarked image **will not be accepted**.
- Participation constitutes permission for City of South San Francisco to use exhibitor's name, likeness or art entries for publicity and promotional purposes on the City website, brochures, cable channel, social media, or in other forms of promotional materials without additional compensation unless prohibited by law.
- Exhibits can be downloaded by third parties from the virtual gallery website.
- The City will not be responsible for loss or damage that may occur from any cause, including problems of any kind whether electronic, mechanical or human. Lost, late, incomplete, misdirected, illegible, distorted or corrupted entries will be disqualified.

The South San Francisco Cultural Arts Commission reserves the right to cancel, modify, extend or shorten the art show and extended exhibits, physical and virtual, for any or no reason and at its sole discretion.

Acknowledgements / Awards / Extended Exhibit

- All exhibitors will receive a Certificate of Participation.
- This is a juried exhibit. Three Best of Show cash awards selected from the combined media categories will be given as follows:

1 st place - \$100 & ribbon	3 rd place – \$50 & ribbon
2 nd place - \$75 & ribbon	Honorable Mention - Ribbon

Entries will be judged on thematic representation, originality, composition, impact and merit. Judging will be performed by a panel of independent artists. The decision of the judge is final.

The cash award finalists are required to submit a completed W-9 Taxpayer Identification form to receive the cash award. SSF City employees and commissioners are eligible to exhibit, but may not win prizes.

There will be an Extended Exhibit of selected entries following the art show. There are two components to the extended exhibit which will last approximately 30 days.

- Selected art will be kept for display in the Municipal Services Building Atrium Art Window. Artists will be notified in advance if their work is selected. The atrium window is a secure and well lighted area.
- A virtual exhibit of selected entries. (For online gallery visit: www.ssf.net/culturalarts)

Before Submitting Your Entry

Please Read the Following Waiver and Release of Liability to which You Will Be Bound.

I agree that my participation as an exhibitor in the City of South San Francisco's 2022 "Handcrafted with Love-Art and Craft Show" is voluntary and that I assume all risk of injury, illness, damage or loss to me or to my property that might result from my participation. I further agree (on behalf of myself and my family members, personal representatives, heirs, executors, administrators, agents and assigns) to release and discharge the City of South San Francisco and its officers, employees, and agents, from any and all claims, liability, loss, penalties, expenses and costs (including attorney's fees), or causes of action (known or unknown) (collectively, "Liability") arising out of my participation, except to the extent that such Liability is caused by the gross negligence or willful misconduct of the City. I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS WAIVER AND RELEASE AND I FULLY UNDERSTAND THAT, BY MY PARTICIPATION, I AM WAIVING ANY RIGHT THAT I MAY HAVE TO BRING A LEGAL ACTION OR TO ASSERT A CLAIM AGAINST THE CITY FOR NEGLIGENCE.

Participation constitutes permission for City of South San Francisco to use exhibitor's name, likeness or art entries for publicity and promotional purposes without additional compensation unless prohibited by law. By entering the 2022 "Handcrafted with Love-Art and Craft Show" you fully and unconditionally agree to be bound by the rules outlined in the 2022 "Handcrafted with Love-Art and Craft Show" Call for Entries and the decisions of the South San Francisco Cultural Arts Commission, which will be final and binding in all matters relating to the 2022 "Handcrafted with Love-Art and Craft Show."

The South San Francisco Cultural Arts Commission is a citizen's advisory board appointed by the City Council. The Commission exists to support, promote and protect community interest and diversity in art, culture and creative expression.



FOR MORE INFORMATION

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WEB: www.ssf.net/culturalarts

South San Francisco
Parks and Recreation Department
33 Arroyo Drive
SSF, CA 94080
PH: (650) 829-3800

PREPARING ART FOR LIVE ART GALLERY EXHIBITION



GENERAL REQUIREMENTS - ALL ENTRIES

- Entries must be finished and dry with any moveable parts securely adhered or fastened. No raw-edged glass will be accepted. Artworks will be disallowed if incomplete, wet, excessively fragile or hazardous.
- ALL art must include a 3"x4" label **securely adhered** to the back or bottom of the entry with the following information centered and legibly printed:

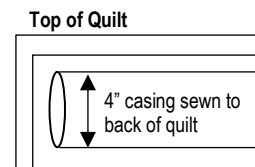
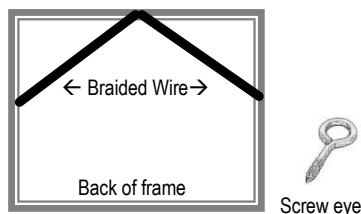
Title of art (or "untitled"); **Artist Name**; **Type of Media**; **Sale Price** (or "NFS")

- If applicable for this exhibit: Entries may be entered and/or exhibited in one media category only. The Commission reserves the right to assign entries unclearly designated to the most suitable media category.

TWO DIMENSIONAL ENTRIES

- Entries must be display-ready for wall hanging. This includes appropriate framing with screw eyes and with strong and secure BRAIDED WIRE.
- **Clip frames and sawtooth hangers are NOT acceptable!**
- 2-dimensional art entries may not exceed 9 square feet. (i.e. 3'x3', 2'x4', etc.)
- Art should not be excessively heavy.
- If entering a large or bed-size quilt - a **4" hanging sleeve sewn** to the top of the entry's back is required.

**2-Dimensional
Hanging Art
or Craft
Requirements**



THREE DIMENSIONAL / FREE-STANDING ENTRIES

- 3-D art or craft should stand securely and independently.
- If needed, the artist should include a display stand, easel or pedestal, which also should be labeled.
- Entries will be exhibited on tables and should not be excessively heavy or wide.
- Entries that require special handling must be approved. The artist is responsible for installing and removing pieces that require special handling.

Due to space and facility limitations, some artworks may not be suitable for entry. If there is a concern regarding the eligibility of a piece or for large-scale and other pieces requiring special considerations, contact the SSF Recreation office, (650) 829-3800.

INAPPROPRIATE DISPLAY METHOD MAY DISQUALIFY A PIECE FOR EXHIBIT.